

Holy Family School Parent Handbook

2024-2025

Holy Family School Prayer

**Jesus, Mary's son, we love you with all our heart and soul.
Mary, lead us to Jesus, and make us love him more.
Joseph, keep us from all evil and always in your care.**

**Jesus, Mary, Joseph, we give you our heart and soul.
We pray, O Holy Family, bless our families, too that we
May live as you did - in God's peace and love.
And when this life is over, Jesus, Mary and Joseph,
Take us to heaven with you.**

Amen

Bell Times

Morning drop off after 8:30

Bell rings at 8:50 and classes begin at 8:55 am

Lunch: 11:45-12:05 (Div 1 eating & Div 2 recess)

& 12:10-12:30 (Div 1 recess & Div 2 eating)

Staggered dismissal: 3:20 (walkers), 3:25 (pick-ups), 3:30 (buses)

**9201- 19 Avenue
North Battleford,
SK S9A 2W2**



@gohooounds



Welcome to the Holy Family School Community! Your child's education is based upon a close working relationship between the home, parish and school. Each child is a unique and special individual with strengths and needs. As a staff, our goal is to give the students in our care a balanced education that will guide their academic, spiritual, social, emotional, and physical growth. Please take some time to familiarize yourself with some items our school has to offer in this handbook. If, at any time, you have concerns or questions, please contact the school. We hope your family feels at home whenever they are in our school. Thank you for choosing the Holy Family to be a part of your child's growth. Have a great year!

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2024/2025 STAFF

TEACHING STAFF:

Mrs. Combres	Principal/EAL
Mrs. Welford	Vice-Principal/Religion
Mrs. Edwards	Pre-Kindergarten
Mrs. Nelson	Kindergarten
Miss Winterholt	Grade One
Miss Thompson	Grades One/Two
Mrs. Hodges	Grades Two/Three
Mrs. Spriggs	Grades Three/Four
Ms. Hansen	Grade Four
Mr. Gaviada	Grade Five
Mrs. Quijada-Sawitsky	Grades Five/Six
Ms Kipp	Grades Six/Seven
Mrs. Lightfoot	Grade Seven
Mrs. Hochbaum	Student Support Services
Mr. Ross	Physical Education
Miss Thiessen	Intern
Mr. Corcoran	Grades 4-7 Band

SUPPORT STAFF:

Mrs. Spence	Secretary
Mrs. Pyle	Librarian
Mrs. Wisner	Educational Assistant
Mrs. Leschyshyn	Educational Assistant
Miss Mazurek	Educational Assistant
Mrs. Elder	Educational Assistant
Mrs. Laycock	Educational Assistant
Mrs. Emberley	Educational Assistant
Ms. Corbeil	Educational Assistant
Mrs. Volk	Educational Assistant
Miss Tanina	Educational Assistant
Miss Chorney	Educational Assistant
Ms Atcheynum	Educational Assistant
Mr. Loewen	School Custodian
Mrs. Rehak	School Custodian

PARTNERSHIP PERSONNEL:

Fr. Tai Le	Parish Priest
Ms. Kolosnjaji	Catholic Family Services Counselor
Mrs. Bahrey	LOCCSD Speech & Language Pathologist
Mrs. Koch	LOCCSD Educational Psychologist
Mrs. Hrabsinsky	Superintendent of Learning

POLICIES

<p>Assessment</p> <p>Holy Family School, as part of the Light of Christ Catholic School Division, provides outcome-based assessment. Students receive a rubric grade of 1-4 on their final report card issued at the end of June. Marks are kept current through Edsby and can be viewed at any time. We encourage parents to monitor their child's marks on a regular basis. If at any time you have questions, please contact your child's teacher.</p>	<p>Attendance Boundaries</p> <p>The Light of Christ Catholic School Division has distinct attendance boundaries for each school. The areas in Holy Family's boundary include: Fairview Heights, Killdeer, Riverview and all of the west side of 100th Street in North Battleford. Students living in other areas of North Battleford, in the town of Battleford and any rural locations may also attend, but parents must provide transportation.</p>
<p>Bullying</p> <p>If any bullying issues arise with your child, please contact your child's classroom teacher immediately.</p> <p>Bullying is defined as: targeted actions or words that are used on a regular basis to gain a sense of power - it is not teasing on a limited basis.</p> <p>PLEASE contact the classroom teacher as soon as you hear about the issue.</p>	<p>Catholicity</p> <p>Education at Holy Family School is permeated with the Catholic faith in all areas. Students are expected to participate in daily prayer, monthly masses, Religion classes and to treat everyone with kindness, respect and compassion. Teachers permeate all content areas with the Catholic beliefs and teachings. In grade 2 our students have the opportunity to participate in Sacramental Preparation.</p>
<p>Discipline</p> <p>All students at Holy Family School will be dealt with in a fair, respectful manner. Inappropriate classroom behaviors will be dealt with by the classroom teacher, followed by a parent contact. The teacher and parent(s)/guardian(s) can then put a plan in place to address the concerns.</p>	<p><i>School Mission Statement:</i> <i>"Inspiring Learning, Inspiring Faith"</i></p>

PROGRAMS



★ Band

- Mandatory for gr. 4 students; optional for grades 5-7
- Instructed during the school day in lieu of Arts Education



★ Intramural

- Fun noon hour sports for grades 4-7 from mid October to March.
- Promotes student participation, interaction, and school spirit and serves as an introduction to several sports



★ School Safety Patrol

- Operates daily from 3:20-3:45 at the two crosswalks in front of the school on 19th Avenue.
- Composed of responsible grade 5-7 students who apply for this leadership opportunity.
- All students, parents and traffic are expected to obey the patrollers' signals.

★ Student Leadership Council (SLC)

- Each class in grades 4-7 elects a class representative.
- Students in grade 7 apply for a SLC position.
- An executive that promotes school spirit and participation in different events.
- Promotes leadership, self-confidence and responsibility.



★ Oratory (Public Speaking)

- The School Community Council sponsors a Public Speaking Contest for grade 4-7 students so students develop oratory skills.
- Grades 4-5 recite a poem of their choice
- Grades 6-7 students write and present a 3-4 mins speech.



★ RAZ Kids


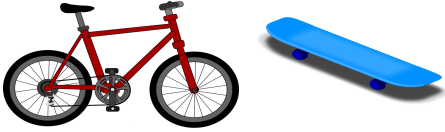

- Computer program where students can read or listen to books and take comprehension quizzes.
- Encouraged to use at home and at school on a regular basis.



★ Math Makes Sense & Math UP

- Students understand math skills, not rely strictly on memorized facts.
- The Connect section of the Math Makes Sense textbook can help while doing homework.
- Look on Edsby for extra math support classroom teachers may have provided.
- Students have an account on **Mathletics** and can use this at home for additional practice as well.

INFORMATION ITEMS

<p style="text-align: center;">Allergy Alerts</p> <p>There are students and staff in our school with anaphylaxis (life threatening allergies) to fish (including salmon, tuna and shell fish) and nuts. Our school wants to provide the safest environment possible for all children. In order to reduce the risk of a life threatening exposure we need everyone's co-operation. <u>Please do NOT send products containing NUTS /PEANUTS or any type of FISH to school.</u></p> 	<p style="text-align: center;">Bicycles, scooters, skateboards</p> <p>Students who ride bicycles to school should place their bicycles in the authorized area and lock them. Scooters and skateboards should be taken into the school at the beginning of the day where they remain until the end of the day. For the safety of all students, students are not allowed to ride their bicycles, scooters or skateboards on school property. The school is not responsible for damaged or stolen property.</p> 
<p style="text-align: center;">Announcements/News</p> <p>School information will be communicated through Edsby emails, our school Facebook page, school Instagram and the school website.</p>	<p style="text-align: center;">Clubs</p> <p>Holy Family School offers a wide variety of clubs for students. There will be announcements for students in regards to clubs throughout the year. Thank you to our staff for volunteering their time to offer a little extra to our students. Photos of club activities will be posted on our social media platforms throughout the year.</p> 
<p style="text-align: center;">Attendance</p> <p>A key component to a successful educational experience is regular, punctual attendance.</p> <p>Attendance is taken in the morning and afternoon. If a student is going to be absent or late for any reason, please complete attendance in Edsby, message your child's teacher through Edsby or call the school before 9:00 am or 1:00 pm and leave a message. Parents requiring children to leave school early for appointments or other special arrangements should inform the classroom teacher and students need to be picked up at the front door.</p>	

Communication Protocol for Parent Concerns:

1. Contact the classroom teacher first, by phone or Edsby message. Usually concerns will be resolved at this level. Also, please encourage your child to tell a school staff member as soon as an incident arises.
2. If you feel the matter remains unresolved, please discuss it with the school administration. You will be asked if you have first spoken to the teacher; if you have not, you will be asked to do that prior to having further discussion with administration. Parents are also asked to discuss any school administrative concerns directly with school administration.

We view parent and school communication as positive. Addressing parent concerns in an open, professional manner will allow our school to better meet the needs of the entire school community. Please refrain from posting concerns on social media platforms as this does not foster the healthy communication between school and home that students benefit from.

Personal Electronic Device Code of Conduct

Our goal at Holy Family is always to create a classroom environment supporting our students academic needs as well as providing experiences that help our students be happy, healthy and engaged learners. To support this learning environment, personal electronic devices will not be permitted during instructional time, which includes anytime during school hours, extra curricular school events, and school family events. Personal electronic devices include, but are not limited to, cell phones, smartphones, tablets and other computers, smartwatches and portable video game systems. Please review the guidelines below to ensure a clear understanding regarding personal electronic device expectations.

Policy:

- All personal electronic devices will be turned off or placed on silent mode.
- Students with personal electronic devices cannot use them during school hours, extra curricular school activities and school family events.
- It is best if these devices stay at home, however, if students must have them for after school purposes, the personal electronic devices must be kept in the students back pack at all times.
The school is not responsible for lost or damaged devices.

Procedure:

- If students are found with a device:
 - First time: teacher will take the device and return it at the end of the day. Parent contact will be made.
 - Second time: the device will be brought to the office and a parent will need to pick it up.
 - Third time: the device will be brought to the office and a meeting will be set up with parents to discuss on how best to support the student in making responsible choices with their personal electronic devices.



Student Communication:

- If you need to reach your student during the school day, please call the school office (445-2360) or message either the classroom teacher or Mrs. Spence through Edsby.

Dress Code

Students attending a Catholic school are required to dress in an appropriate fashion. Students are expected to demonstrate a respect for self, fellow students and staff by dressing appropriately for school. Please use the following guidelines when selecting clothing for school.

- Dress modestly, neatly and appropriately for the season;
- Wear skirts and shorts of appropriate length (mid-thigh)/ rips in jeans should not be higher than mid thigh; Tank tops straps must be 2 adult finger widths; racer backs not allowed except for track days only;
- Undergarments must be covered at all times;
- No bare midriffs and/or low cut tops;
- Objectionable logos, graphics or words are not permitted (students will be asked to change or cover up)
- Remove hats upon entry to the building;
- Wear shoes at all times in the school and proper indoor shoes during Physical Education (non-marking soles)
- For sports - shorts should be an appropriate length (mid-thigh) if possible

<p style="text-align: center;">Dress Up Days/ Spirit Days</p> <p>Each month the Student Representative Council (SRC) chooses dress up days to promote school spirit. Taking part in dress up days is optional, but definitely encouraged!</p> <div style="text-align: center;">  </div>	<p style="text-align: center;">Indoor recess</p> <p>At times it is necessary to declare an indoor recess due to heavy precipitation or extreme cold. A wind chill temperature of -27 or colder will result in an indoor recess.</p> <div style="text-align: center;">  </div>
<p style="text-align: center;">Driver Authorization/Criminal Record Check Forms</p> <p>If you would like to help by providing transportation or volunteering to chaperone for a class activity, please stop by the office to pick up the necessary forms. Please remember to update your information each year if it is already on file. Parents can only drive or chaperone if the required documents are on file and are valid.</p>	<p style="text-align: center;">Lost and Found</p> <p>The Lost & Found box is located in our main hallway. Please discourage your child from bringing toys/valuable items to school. Please label all winter clothing items. We will periodically post photos of lost items on our Facebook page. Articles not claimed by the end of June will be donated to charity.</p>
<p style="text-align: center;">Homework</p> <p>Homework is an integral part of academic success; however, it is not extra work, simply classwork that was not completed in the allotted class time.</p> <p>Please check Edsby on a regular basis to see what homework your child may have and monitor that your child completes any work assigned.</p> <p>All our students are encouraged to read each night to develop their reading skills.</p>	<p style="text-align: center;">Medication</p> <p>If your child is required to take prescribed or non-prescribed medication during the school day, please contact the school office. In order for staff to administer medication of any kind, a form has to be completed by parents/guardians and doctor. This form can be obtained from the school office.</p> <p>Please note that consent given by note or phone is not valid and <u>will not</u> be accepted.</p>

Noon/Lunch Supervision

Students staying for lunch are expected to adhere to the following procedures and expectations:

1. Wash hands.
2. Sit down at their desks to eat lunch and remain seated until the bell.
3. Use indoor voices when speaking.
4. Be respectful, courteous, and cooperative with supervisors.
5. Put all lunch garbage in the garbage can and juice boxes in the recycling bin.
6. During inclement weather conditions, administration may decide that students remain indoors.

**** Please provide healthy food options for your child to keep them fueled for the school day. Please refrain from sending pop, sports drinks or energy drinks to school.****

****We ask that students never share their lunches/food with other students.****

****Students are not allowed to leave school property at lunch to “go out” for lunch with friends or go to a friend’s house at lunch. Parents can pick up their own child for lunch, but not a friend.****



Scent Sensitivity

There are individuals at Holy Family who have sensitivities to certain scents leading to physical discomfort. Please reduce strong scents when possible.

Student-Led Conferences

Students have the opportunity to talk to their parents about their goals, successes, and areas to work on during Student Led conferences in November and March. It is the expectation that ALL families schedule these important conferences. If you have concerns you would like to talk to the teacher about privately, please set up a separate meeting.

Your child's classroom teacher will maintain regular communication with you throughout the year. Please communicate any relevant information to them as well.

Community Partnerships

River Heights Lodge

Our students and staff use their strengths to share their gifts and talents with the residents of River Heights Lodge through acts of service throughout the year.

Catholic Family Services (CFS)

Provide discrete counseling services during the school day for students experiencing difficulties that interfere with learning and experiencing school in a positive way.

School Community Council (SCC)

The SCC organizes fundraisers as well volunteers for many events throughout the year. There are monthly meetings where all parents are invited to attend. The great efforts of this council have contributed greatly to the betterment of our students.

St. Joseph's Calasanz Catholic Parish

We enjoy a close working relationship with the parish. Father Tai Le works very closely with our school by helping with Sacramental programs, visiting classrooms and celebrating a monthly mass with the school. Many of our students are altar servers and Children's Liturgy assistants in the parish.

Boys & Girls Club Battleford

BGC offers a registration based, fee-for-service program that runs from class dismissal-5:30pm. Accommodations are made for Early Dismissal Days. They offer full time, part time, and casual contracts. The After School Program operates out of a designated location within Holy Family School, where the children come together after class to participate in structured programming. Programming ranges from crafts, to experiments, and games. Each day the children will be given a balanced snack as well. BGC Battlefords employs wonderful staff ensuring the children have familiar faces and positive role models while giving them a safe place to be!



